Meeting Date: 01-07-2020 7 p.m.-Tuesday Location: Red Cross Town Hall, Red Cross, NC Members Present: Trina Plowman-Town Council Liaison Х X Harry Williams-Chairman X Darin Robinson-Vice Chairman Dale Burris-Secretary Х X Tina Eudy Thelma Tomberlin Х A Lou Eubanks -Alternate (X=present, A=Absent) Members Absent: Lou Eubanks-Alt Guests: Michael Sandy-Town Planner

Call to Order-<u>Harry Williams-Chair</u> Approval of current Agenda-Motion to <u>approve: Dale</u> Second: <u>Harry</u>

Review of Previous meeting Minutes: By all members present.

Motion to approve minutes: <u>Stands-as read-no change needed</u> Second: <u>N/A</u>

#### Old Business:

Reminded any members available to attend the January Town Council meeting to hear the public debate regarding rezoning request of property on North Oakridge.

#### **New Business:**

Briefly discussed a proposal to re-zone property at the corner of Hwy. 24/27 W and Smith Grove Rd. from R/A to GHB. Property adjoins current GHB property. Four members agreed they could support the proposal when the formal request is submitted-one dissented. Board would like to see site proposal and layout before approval.

Motion to adjourn by Dale-second by DarinNext meeting TuesdayFeb. 04, 2020, 7 pm, Red Cross Town HallMinutes recorded byDale BurrisDate01/07/2020

Regard assesses.

Date: 01-07-2020

Time: <u>7:00 PM</u>

Location: Red Cross, NC Town Hall

Opening and welcome:

Name: Harry Williams

Title: Chairman\_\_\_\_\_

Announcements:

Approval of agenda for current meeting:

Approval of Meeting Minutes from last meeting

Old Business :

None

New Business :

Discuss possible rezoning for property at corner of Smith Grove Rd and West Stanly St. (Hwy 24/27)

Meeting Date: 02-04-2020 7 p.m.-Tuesday Location: Red Cross Town Hall, Red Cross, NC Members Present: X Trina Plowman-Town Council Liaison X Harry Williams-Chairman X Darin Robinson-Vice Chairman X Dale Burris-Secretary X Tina Eudy X Thelma Tomberlin A Lou Eubanks - Alternate (X=present, A=Absent)

Members Absent:

Guests:

Michal Sandy - Town Planner J.J. Curlee, Kelly Brattain, Town Council members Jimmy and Shannon Bacogeorge petitioners for rezoning request.

Call to Order- Harry Williams

Review of Previous meeting Minutes: By all members present.

Motion to approve minutes: Darin

Second: Thelma

#### **Old Business:**

Continue discussion for updating the Red Cross Land Development plan.

Need to get an estimate of cost or update. Suggest to have Michael Sandy do the re-write/update. Need to get input from the community-Darin suggested we hold a Saturday open house and invite the citizens to stop by and give some input on what direction they would like the city to take in the future. Date to be determined-March-April time frame when weather opens up to warmer weather favored by board. Need to get cost approved by council.

Target to get adopted by fall of 2020.

#### **New Business:**

Jimmy and Shannon Bacogeorge attended meeting to present ideas and plans for rezoning 8.4 acre property on South Oakridge in the Town of Red Cross. Their plan is to build a mini storage facility (both enclosed and outdoor covered) on back part of property and to save 2 acres on the front side of property for a remil strip center (approx. 10,000 sq. ft, of retail). Rezoning request is to change from R/A to GB. Discussed possible rezone using conditional use permit so that town might have more control on retail uses.

Board advised to make a list of possible uses acceptable. Motion to close discussion-Harry. Second-Dale

-second by Darin Motion to adjourn by Dale 2020, 7 pm, Red Cross Town Hall Next meeting Tuesday <u>03/03</u> Minutes recorded by Dale Burris Date 02/04/2020

Date: 02-04-2020

Time: 7:00 PM Tuesday

Location: Red Cross, NC Town Hall

Opening and welcome:

Name: Harry Williams

Title: Chairman

Announcements:

Approval of agenda for current meeting:

Approval of Meeting Minutes from last meeting

Old Business :

None

New Business :

\*\*Depending upon completion of re-zoning request by meeting date-Mr. Jimmy Bacogeorge would like to present proposal for rezoning 8.4 acre property on South Oakridge from R/A to GHB for the purpose of building mini-storage units.

Town council members have been invited to attend this meeting for the purpose of discussing future goals of land use plans for the Town of Red Cross. Land use plan may need updating as the existing plan is ten years old.

Meeting Date: <u>03-02-2020</u> 7 p.m.-Monday Location: Red Cross Town Hall, Red Cross, NC Members Present: <u>X</u> Trina Plowman-Town Council Liaison <u>X</u> Harry Williams-Chairman <u>X</u> Darin Robinson-Vice Chairman <u>X</u> Dale Burris-Secretary <u>X</u> Tina Eudy <u>X</u> Thelma Tomberlin <u>Open -Alternate</u> (X=present, A=Absent)

Members Absent:

#### Guests:

Michael Sandy-Town Planner

Kelly Brattian, Mayor, J.J. Curlee-Town Council, Jimmy & Shannon Bacogeorge, Petitioner Land owners and public to speak on Jimmy Bacogeorge property rezoning

Call to Order-<u>Harry Williams</u>

Review of Previous meeting Minutes: By all members present.

Motion to approve minutes: <u>Dale</u>

Second: Darrin

#### Old Business:

Public hearing on rezoning property on South Oakridge for development requested by Jimmy Bacogeorge. Public concerns presented by surrounding land owners included

Crime associated with public storage units, water drainage from this property, lighting at night, side view from neighbors. Petitioner to build a retention pond for water runoff. Lights off by 10 pm. Petitioner to

Property to be developed in phases, to begin with storage units near rear of property, building out toward

Date: 03-02-2020

Time: 7:00 PM \*Monday

Location: Red Cross, NC Town Hall

Opening and welcome:

Name: Harry Williams

Title: Chairman

Announcements:

Approval of agenda for current meeting:

Approval of Meeting Minutes from last meeting

Old Business :

Consideration and debate on rezoning request made by Jimmy Bacogeorge for 8.4 acre tract of property rezone on South Oakridge from R/A to GB. Public invited to comment and be heard on subject.

Discuss need to update "Land Development Plan".

New Business :

No new business.

# Town of Red Cross, Planning & Zoning Meeting Minutes \*\*NO MEETING HELD DUE TO CORONA VIRUS-STATE ORDER TO STAY AT HOME\*\*

Meeting Date: <u>04-07-2020</u> 7 p.mTuesday
Location: Red Cross Town Hall, Red Cross, NC
Members Present:
Trina Plowman-Town Council Liaison
Harry Williams-Chairman
Darin Robinson-Vice Chairman
Dale Burris-Secretary
Tina Eudy
Thelma Tomberlin
Lou Eubanks -Alternate
(X=present, A=Absent)
Members Absent:
Guests:

-Town Planner

Call to Order-\_\_\_\_

Review of Previous meeting Minutes: By all members present. Motion to approve minutes:\_\_\_\_\_ Second:\_\_\_\_\_

**Old Business:** 

#### **New Business:**

Motion to adjourn by	-second by
Next meeting Tuesday	, 2020, 7 pm, Red Cross Town Hall
Minutes recorded by	Date
Minutes Approved by	Date:

# **\*\*STATE WIDE CORONA VIRUS-"STAY AT HOME ORDER"-NO MEETING HELD\*\***

Date: 04-07-2020

Time: 7:00 PM Tuesday

Location: Red Cross, NC Town Hall

Opening and welcome:

Name: <u>Harry Williams</u>

Title: Chairman

Announcements:

Approval of agenda for current meeting:

Approval of Meeting Minutes from last meeting

Old Business :

New Business :

No new business.

Meeting Date: <u>05-12-2020</u> 7 p.m.-Tuesday Location: Red Cross Town Hall, Red Cross, NC Members Present: <u>X</u> Trina Plowman-Town Council Liaison <u>A</u> Harry Williams-Chairman <u>X</u> Darin Robinson-Vice Chairman <u>X</u> Dale Burris-Secretary <u>X</u> Tina Eudy <u>X</u> Thelma Tomberlin <u>A</u> Lou Eubanks -Alternate (X=present, A=Absent) Members Absent:

Guests: Michael Sandy-Town Planner

#### Call to Order-Darin Robinson-Vice Chairman

Review of Previous meeting Minutes: By all members present. Motion to approve minutes: <u>Thelma</u> Second: <u>Dale</u>

## Old Business:

Elections of P&Z board officers-

For chairman:

Darin Robinson nominated Harry Williams for Chairman-Dale Seconded-voted-

All members voted in favor of the nomination. Harry Williams elected as Chairman For Vice Chairman:

Dale Burris nominated Darin Robinson for Vice Chairman-Thelma Seconded-

Dale, Thelma, Tina for: Darin abstained: vote carried-Darin elected as Vice Chairman For Secretary:

Darin nominated Dale Burris for Secretary-Tina seconded.

Darin, Tina, Thelma voted in favor-Dale abstained. Vote carried-Dale elected Secretary. These positions will run until February of 2021.

#### **New Business:**

Discussed with Michael Sandy items to be included in questionnaire for public input regarding future Land Use Plan update. Selected questions to include.

Discussed removing Lou Eubanks as alternate member of the board. She has missed many meetings. Dale will call her discuss before removing her name.

Motion to adjourn by <u>Dale</u>	-second by	<u> </u>	
Next meeting Tuesday 06-02	2020, 7 pm, Red	Cross Town Hall	
Minutes recorded by Dale	Burris Date_0	5/12/2020	
Minutes Approved by		Date:	

Date: 05-12-2020

Time: 7:00 PM \*Monday

Location: Red Cross, NC Town Hall

Opening and welcome:

Name: DawiN

Title: Vice-Chairman

Announcements:

Approval of agenda for current meeting:

Approval of Meeting Minutes from last meeting

Old Business :

Election of P&Z board officers.

New Business :

Discuss questions to be included on questionnaire sent to residents for input needed to update "Land Use Plan"

Discuss layout of future town center.

# **RESCHEDULED MEETING FOR THE**

# **TOWN OF RED CROSS**

# PLANNING AND ZONING BOARD -

Tuesday, May 12, 2020 at 7:00 PM

# There will be <u>no meeting</u> of the Town of Red Cross Planning and Zoning Board on Tuesday, May 5, 2020.

Meeting Date: 06-02-2020 7 p.m.-Tuesday Location: Red Cross Town Hall, Red Cross, NC Members Present: X\_Trina Plowman-Town Council Liaison X Harry Williams-Chairman X Darin Robinson-Vice Chairman X \_\_\_\_\_ Dale Burris-Secretary A Tina Eudy Thelma Tomberlin Х Open -Alternate (X=present, A=Absent) Members Absent: Tina Eudy Guests: Michael Sandy-Town Planner

Call to Order-Harry Williams, Chair.

Review of Previous meeting Minutes: By all members present. Motion to approve minutes: <u>Darin</u> Second: <u>Thelma</u>

#### **Old Business:**

None

#### **New Business:**

Michael Sandy presented design proposals for property at the corner of W. Red Cross Rd. and Smith Grove Rd. These 4 proposals were drawn up by Stewart Land Group and were drawn to blend in to a country/rural theme. Board was receptive of the proposals. All agreed to moving the proposal forward. Now waiting on Re-zone request to be completed.

Briefly discussed having a community get together in August for community input in future "Land Use Plan" Coronavirus pandemic may put that on hold.

 Motion to adjourn by Dale
 -second by \_Darin

 Next meeting Tuesday August 4
 , 2020, 7 pm, Red Cross Town Hall

 Minutes recorded by \_\_Dale Burris
 Date \_\_6/2/2020\_\_\_\_\_

# \*\*NO MEETING HELD JULY, 2020 \*\* Town of Red Cross, Planning & Zoning Meeting Minutes

Meeting Date: <u>07-07-2020</u> 7 p.mTuesday
Location: Red Cross Town Hall, Red Cross, NC
Members Present:
Trina Plowman-Town Council Liaison
Harry Williams-Chairman
Darin Robinson-Vice Chairman
Dale Burris-Secretary
Tina Eudy
Thelma Tomberlin
Lou Eubanks -Alternate
(X=present, A=Absent)
Members Absent:
Guests:
Town Planner

Call to Order-\_\_\_\_

Review of Previous meeting Minutes: By all members present. Motion to approve minutes:\_\_\_\_\_

Second:

Old Business:

# New Business:

Motion to adjourn by	-second by
Next meeting Tuesday,	2020, 7 pm, Red Cross Town Hall
Minutes recorded by	Date
Minutes Approved by	Date:

# \*\*\*NO MEETING HELD FOR JULY 2020\*\*\*

# AGENDA FOR RED CROSS, NC PLANNING AND ZONING BOARD

Date: <u>07-07-2020</u>

Time: 7:00 PM Tuesday

Location: Red Cross, NC Town Hall

Opening and welcome:

Name: Harry Williams

Title: Chairman\_\_\_\_\_

Announcements:

Approval of agenda for current meeting:

Approval of Meeting Minutes from last meeting

Old Business :

New Business:

Adjournment:

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Meeting Date: 08-04-2020 7 p.m.-Tuesday Location: Red Cross Town Hall, Red Cross, NC Members Present: X Trina Plowman-Town Council Liaison X Harry Williams-Chairman X Darin Robinson-Vice Chairman X Dale Burris-Secretary X Tina Eudy X Thelma Tomberlin Open -Alternate (X=present, A=Absent)

Members Absent:

Guests: Michael Sandy-Town Planner Gary Stewart-Stewart Land Group 3 Community members in attendance

Call to Order- Harry Williams-Chairman

Review of Previous meeting Minutes: By all members present.

Motion to approve minutes: Stands "As Read"

Second:

#### **Old Business:**

Public forum on rezone request for property at the corner of West Red Cross Rd. and Smith Grove Rd. belonging to Rodney Whitley / et al., PIN 559501356665 consisting of approximately 12 +/- acres. Currently zoned R/A. Request to be rezoned to HB (Highway Business)-Conditional. 4 concepts were submitted for highest and best uses:

1. Farm and Garden center concept

2. Agricultural Retail Concept

3. Farmers/Flea Market Concept

4. Animal/Equine Hospital and Petting Farm Concept

\*A community meeting with all surrounding land owners land owners, and Stewart Land Group had been held in an open forum previous to this August 4th, 2020 P&Z meeting. Notes were supplied by Gary Stewart. The only proposal not supported was the Farmers/Flea Market Concept.

The public attendees were invited to speak-no one chose to speak

P&Z board made a motion to remove the Flea Market Concept and replace it with a General Hardware Store.

Dale made the motion to add a Hardware Store -Darin seconded the motion-voted-all in favor (5).

Motion to remove Flea Market concept made by Darin-Seconded by Thelma-voted-all in favor (5).

Motion to approve the re-zone to HB-CD made by Dale- Seconded by Harry-Voted-all in favor(5).

\*Site plans must be approved by the P&Z Board before development begins.

#### **New Business:**

Land use plan surveys to be tallied and discussed at next meeting. Board agreed to postpone Town Hall Public event until COVID-19 virus is no longer a threat.

Motion to adjourn by Dale

-second by Tina

Date: <u>08-04-2020</u>

Time: 7:00 PM Tuesday

Location: Red Cross, NC Town Hall

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Opening and welcome:

Name: Harry Williams

Title: Chairman\_\_\_\_\_

Announcements:

Approval of agenda for current meeting:

Approval of Meeting Minutes from last meeting

<u>Old Business :</u> None

New Business :

Public forum on rezone request for property at the corner of West Red Cross Rd. and Smith Grove Rd. belonging to Rodney Whitley / et al., PIN 559501356665 consisting of approximately 12 +/- acres. Currently zoned R/A. Request to be rezoned to GB (General Business). \*Vote on request.

Discuss results of questionnaire sent to public regarding updating "Land Use Plan" and make recommendations for updates needed.

Review plans for public event to be held at Town Hall for the purpose of gathering input for future Land Use Plan and as a "meet and greet".

Meeting Date: <u>09-01-2020</u> 7 p.m.-Tuesday Location: Red Cross Town Hall, Red Cross, NC Members Present: <u>X</u> Trina Plowman-Town Council Liaison <u>X</u> Harry Williams-Chairman <u>X</u> Darin Robinson-Vice Chairman <u>X</u> Dale Burris-Secretary <u>X</u> Tina Eudy <u>X</u> Thelma Tomberlin <u>Open -Alternate</u> (X=present, A=Absent) Members Absent:

Guests: Michael Sandy -Town Planner

Call to Order-Harry Williams

Review of Previous meeting Minutes: By all members present. Motion to approve minutes: <u>As Read</u> Second:

#### Old Business:

Reviewed public responses to questionnaire on the future Land Use Plan. Michael read and the board considered each comment on each question. The most common comments seemed to suggest slow yet steady growth and development confined to the Hwy 24/27 corridor and beginning a City Center. Most public comments was in favor of keeping a rural feel to the town.

#### New Business:

Michael presented a list of observed code violations. We discussed that there may be a need for an enforcement officer for the town. No action taken at this time.

Motion to adjourn by <u>D</u>	ale -second	l by <u>Da</u>	arin	
Next meeting Tuesday	10/06 , 2020, 7	pm, Red (	Cross Town H	lall
Minutes recorded by	Dale Burris	Date	09/01/2020	
Minutes Approved by				Date:

Meeting Date: 10-06-2020 7 p.m.-Tuesday Location: Red Cross Town Hall, Red Cross, NC Members Present: X Trina Plowman-Town Council Liaison X Harry Williams-Chairman X Darin Robinson-Vice Chairman X Dale Burris-Secretary X Tina Eudy Thelma Tomberlin Α **Open** -Alternate (X=present, A=Absent) Members Absent: Thelma Tomberlin Guests: Michael Sandy - Town Planner

#### Call to Order- Harry Williams

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Review of Previous meeting Minutes: By all members present.

Motion to approve <u>minutes:</u> As Read-No Change Second:

#### Old Business:

Michael presented old zoning layout and proposed new layout map. He asked members for input. Several members made some recommendations with mostly future zoning along the West Red Cross road (HWY 24/27) corridor.

This is the area that most of the P&Z board would like to allow future development. No land or parcels will change current zoning, but may be able to in the future.

Discussed what the future City Center might look like. The board would like a Professional Planning Group to help lay this vision out properly.

Board decided to recommend to city council that we use Stewart Land Group to help plan and layout the future City Center. Dale made the recommendation-Darin seconded. All 4 members present voted in favor of the recommendation.

#### New Business:

Discussed the need for a "Minimum Housing Standard" for the town of Red Cross. Michael Sandy proposed drawing up that document based on what other similar sized towns have on their books. We will take up that document for review at the next meeting.

Motion to adjourn by <u>Harry</u> -second by <u>Darin</u> Next meeting Tuesday 11/03/2020, 7 pm, Red Cross Town Hall Minutes recorded by <u>Dale Burris, Sec.</u> Date <u>10/06/2020</u>

Date: 10-06-2020

Time: 7:00 PM Tuesday

Location: Red Cross, NC Town Hall

Opening and welcome:

Name: Harry Williams

Title:\_\_Chairman\_\_\_\_\_

Announcements:

Approval of agenda for current meeting:

Approval of Meeting Minutes from last meeting

Old Business:

Continue with updating Land Use Plan. Consider hiring a professional Planning and Development group to help lay out City Center.

New Business :

Discuss implementing Minimum Housing standard for the Town of Red Cross.

Meeting Date: <u>11-03-2020</u> 7 p.m.-Tuesday Location: Red Cross Town Hall, Red Cross, NC Members Present: <u>X</u> Trina Plowman-Town Council Liaison <u>X</u> Harry Williams-Chairman <u>X</u> Darin Robinson-Vice Chairman <u>X</u> Dale Burris-Secretary <u>A</u> Tina Eudy <u>X</u> Thelma Tomberlin <u>Open - Alternate</u> (X=present, A=Absent) Members Absent: -Tina Eudy Guests: Michael Sandy-Town Planner

Call to Order-<u>Harry Williams</u>

Review of Previous meeting Minutes: By all members present.

Motion to approve <u>minutes</u>: As read-no changes Second:

#### **Old Business:**

-Review of the proposed "Land Use Plan". Not everyone had received a copy of the new plan to review. Michael Sandy re-sent it via e-mail. Will review again in December meeting.

-Minimum housing standard ordinance-discussed the proposed ordinance and the need for an ordinance. The ordinance is to insure safe, sanitary and structural standards exists in all housing. The ordinance would be complaint driven only to enforce the ordinance. There is a separate nuisance policy-for enforcement. All housing must be fit for human habitation. A complaint must be initiated by one public authority or 5 residents.

Planning and Zoning board will be the housing board and hear complaints to make decision. There are 2 standards to abide by-1. Home may need to be <u>torn</u> down or 2. Home may need to be repaired. Darin made the motion that we accept the "Minimum Housing Standard" as written by Michael Sandy Harry Williams-Seconded. Voted: 4 "In Favor", 0 Against

#### New Business:

Select a member of the P&Z board to participate on the team for the purpose of planning the City Center. Dale Burris was nominated and accepted. First meeting will be December 3,2020.

Motion to adjourn by <u>Dale</u> -second by <u>Darin</u> Next meeting Tuesday 12/01/2020, 7 pm, Red Cross Town Hall Minutes recorded by <u>Dale Burris</u> Date 11/03/2020

Date: 11-03-2020

Time: 7:00 PM Tuesday

Location: Red Cross, NC Town Hall

Opening and welcome:

Name: Harry Williams <u>Title: Chairman</u>

Announcements:

Approval of agenda for current meeting:

Approval of Meeting Minutes from last meeting

Old Business :

Continue working on updates to the "Land Use Plan" Discuss Minimum Housing Standard proposal.

<u>New Business :</u> Select a member to work with the team on planning for the City Center.

Meeting Date: 12-01-2020 7 p.m.-Tuesday Location: Red Cross Town Hall, Red Cross, NC Members Present: X Trina Plowman-Town Council Liaison X Harry Williams-Chairman X Darin Robinson-Vice Chairman X Dale Rurris-Secretary A Tina Eudy Thelma Tomberlin Х **Open** -Alternate (X=present, A=Absent) Members Absent: -Tina Eudy Guests: Michael Sandy-Town Planner

## Call to Order-<u>Harry Williams</u>

Review of Previous meeting Minutes: by all members present.

Motion to approve <u>minutes:</u> No changes-stands as read Second:

#### Old Business:

Review the updated "10 Year Plan" and bring it to a vote.

After discussing and review Dale made the motion to approve and send to Council for approval. Darin Seconded.

Voted-all present (4) voted FOR the motion-none voted against.

#### New Business:

 Motion to adjourn by \_\_\_\_\_\_\_
 Dale \_\_\_\_\_\_\_\_\_
 -second by \_\_\_\_\_\_\_
 Thelma \_\_\_\_\_\_\_\_

 Next meeting Tuesday \_\_\_\_\_\_\_\_\_
 , 2020, 7 pm, Red Cross Town Hall

 Minutes recorded by \_\_\_\_\_\_
 Dale Burris \_\_\_\_\_\_\_
 Date \_\_\_\_\_\_\_\_

Date: <u>12-01-2020</u>

Time: 7:00 PM Tuesday

Location: Red Cross, NC Town Hall

Opening and welcome:

Name: Harry Williams

Title: Chairman

Announcements:

Approval of agenda for current meeting:

Approval of Meeting Minutes from last meeting

Old Business :

Review, modify, or approve the updated 10 Year plan as submitted by Michael Sandy.

New Business :